

Attention IKWF Coaches Card Applicants

Note: There are three (3) pages to this document.

- 1) The following two (2) documents must be completed in full to be considered for a coaches card. Those forms are:
 - a) IKWF Coach's Card Application
 - b) RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK, AND INDEMNITY AGREEMENT WITH PARENTAL CONSENT ("AGREEMENT")
- 2) PLEASE READ EACH DOCUMENT CAREFULLY AND PROVIDE ALL NECESSARY INFORMATION.
- 3) Per IKWF by-laws, your coaches card application must be approved by the designated head coach of your club. The head coach of your club must either a) mail the application to the IKWF office or b) approve you as a member of their club. Applications will not be processed unless your designated head coach approves your application.
- 4) All coaches are subject to a mandatory yearly background screening provided by Tclogiq, Inc. (www.tclogiq.com).
- 5) For information on the background screening criteria please visit the "Forms and Fees" section of the IKWF website (www.ikwf.org).
- 6) Please provide an email address with your application. We have changed the procedure for obtaining your background check. More information will be available once your application and payment have been received.
- 7) **IKWF STATE SERIES**
All coaches must be either
 - a) National Coaches Education Program (NCEP) certified. (Copper, Bronze, Silver, or Gold)
 - b) American Sports Education Program (ASEP) certified.to coach in the Dual Meet State Series, IKWF Regional, IKWF Sectional, or the Individual State Tournament (Novice and Senior). For information on certification, please contact the IKWF office.
- 8) If you have any questions please contact your head coach or call the IKWF office at (708) 206-0701 or email at ikwf@ikwf.org.

